

# REGISTRATION

## Register me for "Solo & Small Firm Convention"

(309) (J.W. MARRIOTT, ORLANDO) (OCTOBER 19-20, 2007)

TO REGISTER OR ORDER AUDIO CD OR COURSE BOOKS, MAIL THIS FORM TO: The Florida Bar, CLE Programs, 651 E. Jefferson Street, Tallahassee, FL 32399-2300 with a check in the appropriate amount payable to The Florida Bar or credit card information filled in below. If you have questions, call 850/561-5831. ON-SITE REGISTRATION, ADD \$25.00. **On-site registration is by check only.**

Name \_\_\_\_\_ Florida Bar # \_\_\_\_\_

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**RDL: Course No. 0610R**

### REGISTRATION FEE (CHECK ONE):

- Member of the General Practice, Solo & Small Firm Section: \$265
- Non-section member: \$290
- Full-time law college faculty: \$170
- Full-time law student: \$50 (scholarships available – contact rlibbert@flabar.org)
- Persons attending under the policy of fee waivers: \$50  
*Includes Supreme Court, DCA, Circuit and County Judges, Magistrates, Judges of Compensation Claims, Administrative Law Judges, and full-time legal aid attorneys if directly related to their client practice. (We reserve the right to verify employment.)*

### METHOD OF PAYMENT (CHECK ONE):

- Check enclosed made payable to The Florida Bar
- Credit Card (Advance registration only. May be faxed to 850/561-5816)
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- Please check here if you have a disability that may require special attention or services. To ensure availability of appropriate accommodations, attach a general description of your needs. We will contact you for further coordination.

### COURSE BOOK – AUDIO CD – ON-LINE – PUBLICATIONS

Private taping of this program is not permitted. **Delivery time is 4 to 6 weeks after 10/20/07. TO ORDER AUDIO CD OR COURSE BOOKS**, fill out the order form above, including a street address for delivery. **Please add sales tax to the price of tapes or books. Tax exempt entities must pay the non-section member price.**

#### COURSE BOOK ONLY

Cost \$35 plus tax  
(Certification/CLER credit is not awarded for the purchase of the course book only.)

TOTAL \$ \_\_\_\_\_

#### AUDIO CD

(includes course book)  
\$265 plus tax (section member)  
\$290 plus tax (non-section member)

TOTAL \$ \_\_\_\_\_

**ON-LINE PROGRAMS!** To view and/or listen to this and other courses on-line, or to download to your computer as a "CLEtoGo," go to [www.legalspan.com/TFB/catalog.asp](http://www.legalspan.com/TFB/catalog.asp)

**Related Florida Bar Publications** can be found at <http://bookstore.lexis.com/bookstore/catalog>. Click on "Jurisdictions," then "Florida" for titles.

Please include sales tax unless ordering party is tax-exempt or a nonresident of Florida. If this order is to be purchased by a tax-exempt organization, the course book/tapes must be mailed to that organization and not to a person. Include tax-exempt number beside organization's name on the order form.

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The Florida Bar Continuing Legal Education Committee  
and the General Practice, Solo & Small Firm Section  
present the

# Solo & Small Firm Convention

**COURSE CLASSIFICATION: INTERMEDIATE LEVEL**

**One Location**

**October 19-20, 2007**

**J.W. Marriott Grande Lakes Resort  
4040 Central Florida Parkway  
Orlando 32837**

Course No. 0610R

# Schedule of Events

## Friday

8:30 a.m. – 9:00 a.m.

### Continental Breakfast/Networking

9:00 a.m. – 9:10 a.m.

### Opening Remarks

*Linzie Bogan, Tallahassee*

9:10 a.m. – 10:00 a.m.

### Managing Your Mind: Stress, Drug/Alcohol Abuse, Prevention & Intervention

*Michael Cohen, Ft. Lauderdale*

10:00 a.m. – 10:50 a.m.

### Marketing Your Practice

*Peggy Hoyt, Oviedo*

*Rafael Gonzalez, Lithia*

10:50 a.m. – 1:00 p.m.

### Attorney Advertising and Grievance Issues

*Elizabeth Tarbert, Tallahassee*

1:00 p.m. – 2:30 p.m.

### Lunch (included in registration)

*Frank Angones, President, The Florida Bar, Miami*

2:30 p.m. – 3:20 p.m.

### Technology Update

*Jack Merritt, Sarasota*

3:20 p.m. – 3:40 p.m.

### Break

3:40 p.m. – 4:30 p.m.

### Malpractice

*Scott D. Danahy, Orlando*

4:30 p.m. – 5:00 p.m.

### Networking

5:00 p.m. – 6:30 p.m.

### Reception

## Saturday

8:30 a.m. – 9:00 a.m.

### Continental Breakfast/Networking

9:00 a.m. – 9:10 a.m.

### Opening Remarks

*Linzie Bogan, Tallahassee*

9:10 a.m. – 10:00 a.m.

### Your Dream Team: Essentials for Hiring and Leading the Ultimate Team

*Nora Bergman, Mount Dora*

10:00 a.m. – 10:50 a.m.

### Professionalism

*Larry Smith, Orlando*

10:50 a.m. – 12:30 p.m.

### Interview Program

## CLE CREDITS

### CLER PROGRAM

(Maximum Credit: 10.5 hours)

General: 10.5 hours

Ethics: .5 hours

Professionalism: 1.0 hour

Substance Abuse: 1.0 hour

Seminar credit may be applied to satisfy both CLER and Board Certification requirements in the amounts specified above, not to exceed the maximum credit. Refer to Chapter 6, Rules Regulating The Florida Bar, for more information about the CLER and Certification Requirements.

Prior to your CLER reporting date (located on the mailing label of your Florida Bar News) you will be sent a Reporting Affidavit or a Notice of Compliance. The Reporting Affidavit must be returned by your CLER reporting date. The Notice of Compliance confirms your completion of the requirement according to Bar records and therefore does not need to be returned. You are encouraged to maintain records of your CLE hours.

## SMALL FIRM INTERVIEW PROGRAM

The Small Firm Interview Program enables employers to interview law students and recent graduates at no cost from all of Florida's law schools. It will take place in Orlando following the GPSSF Solo and Small Firm Conference on October 20, 2007. After reviewing resumes from interested applicants, employers can select one to six candidates to interview between 10:50 a.m. and 12:30 p.m. You can interview applicants for any hiring needs, whether it be entry level positions, part time research or writing positions, summer 2008 clerkships or project based legal work. The employer registration deadline is August 22 and interview space is limited. Members of the General Practice, Solo & Small Firm Section will receive first option for interviews. For employer registration or additional details, please contact Samara Sarno, Director of the Small Firm Project, University of Florida Levin College of Law Center for Career Services at sarno@law.ufl.edu or (352) 273-0860.

## REFUND POLICY

Requests for refund or credit toward the purchase of audio CD or course books of this program **must be in writing and post-marked** no later than two business days following the course presentation. Registration fees are non-transferrable, unless transferred to a colleague registering at the same price paid. A \$25 service fee applies to refund requests. Registrants that do not notify The Florida Bar by 5:00 p.m., 10/14/07 that they will be unable to attend the seminar, will have an additional \$50 retained. Persons attending under the policy of fee waivers will be required to pay \$50.

## GENERAL PRACTICE, SOLO & SMALL FIRM SECTION

Jack Merritt, Sarasota — Chair

Ana Veliz, Miami — Chair-elect

Linzie Bogan, Tallahassee — CLE Chair

### CLE COMMITTEE

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Rafael Gonzalez, Lithia

Peggy Hoyt, Oviedo

Jack Merritt, Sarasota

Larry Smith, Orlando

Elizabeth Tarbert, Tallahassee

## HOTEL RESERVATIONS

A block of rooms has been reserved at the J.W. Marriott Grande Lakes Resort, at the rate of \$189 single/double occupancy. To make reservations, call the J.W. Marriott Grande Lakes Resort direct at (407) 206-2300. Reservations must be made by 9/26/07 to assure the group rate and availability. After that date, the group rate will be granted on a "space available" basis.